

CHECKLIST FOR PROPOSAL SUBMISSION

- ☐ Cover Sheet (with required signatures)
- ☐ Abstract
- ☐ Table of Contents
- ☐ Proposal Narrative
- ☐ Appendix (10 page limit)
- ☐ Professional Development Service Agreement
- ☐ Proposal Budget with Justification/Explanation
- ☐ Statement of Assurances
- ☐ Statement of Demonstrated Effectiveness (NPO only)
- ☐ Required Hard Copies (12 copies)
- ☐ One Copy on Disk (PC-compatible; Word or text format)